



**OLDER INDIVIDUALS WHO ARE BLIND (OIB) SPECIALIST
NORTH COUNTIES**

Disability Action Center

1161 East Avenue, Chico, CA 95926-1018
V/TTY: (530) 893-8527 • Fax: (530) 893-8574

APPLICANTS ARE REQUIRED TO PLEASE SUBMIT RESUME AND COVER LETTER BY REGULAR MAIL OR IN PERSON TO THE DAC CHICO CENTER.

The Older Individuals who are Blind (OIB) Specialist assists seniors with visual impairments to get needed services to resolve issues, provides basic assistive technology information and referral and advocates for improved access to community services and activities. This Specialist also provides independent living skills training in transportation, mobility, grooming, communication, and other daily activities.

Senior Specialist Essential Functions

1. Complete consumer-related paperwork/electronic records (e.g., intake, assessment, advising, goal-setting, follow-up and file/record maintenance), as well as logging of statistical information.
2. Instruct consumers in techniques used to maintain orientation to their environment whether in their home, neighborhood, or community.
3. Advise consumers about the laws and regulations pertinent to their needs and assist them in advocating for their rights.
4. Assist individuals, businesses and organizations in complying with laws pertaining to disability issues, advocate for systems change to improve options for persons with disabilities and promote community awareness about independent living needs.
5. Educate consumers on the availability and usage of transportation in order to promote independence.
6. Teach skills that will promote the Consumer's further integration into their community.
7. Advocate for improved access and services through involvement in various community groups and organizations.
8. Provide or see to the provision of assistive technology (AT), assessment of visual acuity (low-vision evaluations), assessment of assistive technology needs, and training on usage of assistive technologies.
9. For persons needing peer advising, either provide the peer advising directly, in a group setting, or coordinate the efforts of volunteer peer

advisors. Work with consumer and family to facilitate understanding and adjusting to blindness.

10. Recruit, train and coordinate volunteers for assisting with the teaching of independent living skills and peer advising.
11. Provide independent living skills training including, but not limited to, Braille instruction, cooking techniques, home organizations skills, cleaning, grooming, methods of communication, etc.
12. Willing and able to independently travel in our service area.
13. Record services daily, using the forms and database provided.
14. Assist in maintaining a safe and healthy work environment.
15. Bring problems and concerns to team review sessions, and assist in solving problems by using the DAC administrative framework.
16. Participate in staff meetings, in-service programs and other activities and duties as assigned by the Program Manager.
17. Handle information about consumers in strict confidence.

QUALIFICATIONS PREFERRED:

The preferences listed below represent desired education, experience, knowledge, skills and abilities. Reasonable accommodations will be made to enable a person with a disability to perform the essential functions of the position.

Education and Experience:

Bachelor's degree in the Behavioral Sciences or a related field preferred. Training and/or two years' experience in human services, basic counseling and group therapy processes, advocacy, assistive technology services, independent living skills training, and/or teaching experience. Personal experience with visual disabilities is preferred.

Language Skills:

Ability to communicate effectively with agencies, businesses, government entities and seniors with disabilities. Ability to write clearly and concisely.

Reasoning Abilities:

Ability to use good judgment and discretion. Ability to maintain confidentiality. Ability to work with a minimum of supervision. Ability to determine, distinguish and negotiate reasonable accommodation and undue hardship when in stressful situations. Ability to create functional solutions to technological problems.

Mental Abilities:

Ability to complete work within deadlines. Ability to deal with interpersonal conflicts in a positive and constructive manner. Ability to follow instructions. Ability to do basic arithmetic. Ability to manage time and materials.

Other Skills and Abilities:

Computer literate with PC computers, word processing software, database software, and other programs or a willingness to learn. The ability to arrange independent and necessary transportation must be maintained throughout the employment period.

Stress Level: Moderate to, rarely, high.

Physical Demands:

The physical demands may vary with the capabilities of the individual but will, generally, entail frequent travel throughout the service area. Also included are those activities involved in answering phones, filing, typing, use of other office machines, small tools other clerical activities, and teaching skills to consumers.

Work Environment:

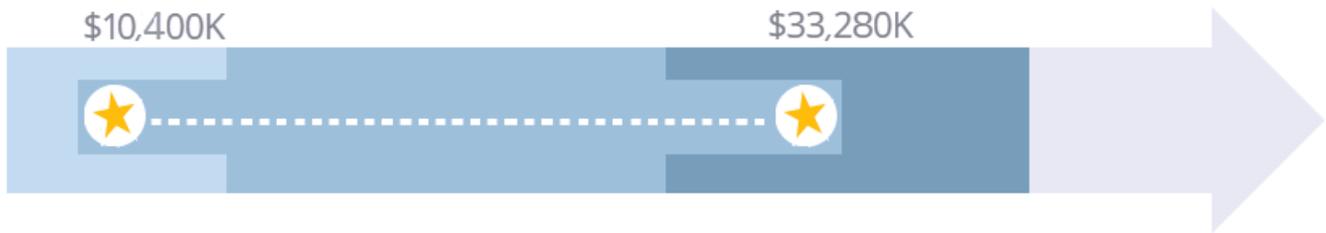
Work is performed indoors in a relatively quiet office setting and in the home, and home area of the consumers served.

Other Preferred Qualifications:

Knowledge of services available in the DAC service area. Sensitivity to, and knowledge of, the needs of seniors who have visual disabilities. Preference given to persons with visual disabilities.

Salary

Part-time to Full-time, plus benefits.



This position is non-exempt (covered) under the federal Fair Labor Standards Act and related California labor laws.

DAC remains dedicated to providing an environment of mutual respect where equal employment opportunities are available to all applicants and teammates. Persons with disabilities are encouraged to apply; reasonable accommodations provided as legally required. We celebrate diversity. We are committed to creating an inclusive environment for all. DAC believes that diversity and inclusion among our teammates is critical to our organization's success, and we seek to recruit, develop and retain the most talented people from a diverse applicant pool.